



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

January 1, 2017 to February 28, 2017

			Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle	Meals for travel, Hospitality & Working Session <u>Meal Recipient Codes</u> S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount

Ray Danyluk											
Jan 12, 2017	Lac La Biche	Regular Board Meeting and HR Ad Hoc Committee Meeting.	PVM	\$140.76	S					Stipend for travel	\$50
Jan 16, 2017	Edmonton	Public Board Member Interview - teleconference									
Jan 17, 2017	Edmonton	Public Board Member Interviews	PVM	\$217.12			\$39.00			Stipend for travel	\$50
Feb 2, 2017	Edmonton	Meeting with Minister AE regarding Cold Lake Campus Expansion	PVM	\$217.12	S		\$30.00			Stipend for travel	\$50

Gayle Desmeules											
Jan 12, 2017	Lac La Biche	Regular Board Meeting and HR Ad Hoc Committee Meeting. Traveled with Ray								Electronic Device	\$50

Roy Ripkens											
Jan 12, 2017	Lac La Biche	Regular Board Meeting and HR Ad Hoc Committee Meeting.	PVM	\$119.60	S					Stipend for travel	\$50
										Electronic Device	\$50

Stan Delorme											
Dec 1, 2016	St. Paul	Regular Board Meeting & Board of Governors Day of Collaboration and Conversation	PVM	\$170.20						Stipend for travel	\$50

Noble Brennan											
Jan 12, 2017	Lac La Biche	Regular Board Meeting and HR Ad Hoc Committee Meeting. Teleconferenced into the meeting.									

Lyla Allan											
Jan 12, 2017	Lac La Biche	Regular Board Meeting and HR Ad Hoc Committee Meeting.	PVM	\$138.00							

Darren Pratch											
Jan 12, 2017	Lac La Biche	Regular Board Meeting and HR Ad Hoc Committee Meeting.	CV	\$63.04							